

JOB OPPORTUNITY-OPEN TO CANDIDATES ON CURRENT EXAMINATION LIST

**DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES
WESTERN CONNECTICUT MENTAL HEALTH NETWORK
VOCATIONAL REHABILITATION COUNSELOR (CLIENT/PATIENT) – WC101062**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: Candidates on a current examination list.

Program/Unit: Community Support Program/Young Adult Services – Waterbury Area

Job Posting No: WC101062

Hours: 1st Shift – Monday-Friday – 8:00 a.m.-4:30 p.m. – 40 Hours Per Week

Salary: \$58,318

Closing Date: August 10, 2012

Eligibility Requirement: Candidates must have applied for and passed the EXAM TITLE exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.

Duties may include but not limited to: Member of interdisciplinary Young Adult Services team who is responsible for providing recovery oriented, age and developmentally appropriate vocational and educational services to young adults with multiple psychiatric disorders including developmental, psychosocial and trauma histories. Evaluates clients for vocational rehabilitation services, establishes community contacts; facilitates vocational training and retraining; works with treatment teams to assist individual clients in achieving social, emotional and vocational stability; maintains case records and other pertinent material; administers and interprets psychological tests pertaining to vocational abilities; follows up on placements made; carries an on-going case load, basic knowledge of pharmacology, considerable knowledge of community resources and programs, ability to evaluate and act in crisis situations. Performs risk assessment; participates in meetings; maintains accurate, up to date medical records; continued client support and advocacy for individual clients and families; services include comprehensive assessment and treatment planning, linking and coordinating services; basic computer skills, provide data entry, knowledge of agency policies and procedures, ability to comply with agency attendance and work rule requirements, ability to perform CPR and first aid, current knowledge of safe work practices, provide recovery oriented practice. Perform other duties as required.

SPECIAL REQUIREMENTS: Incumbents in this class must possess and retain a current/valid Motor Vehicle Operator License. Incumbents in this class may be required to travel.

Eligibility Requirement: State employees currently holding the above title or those who have previously attained permanent status or candidates who possess the general and special experience and training may apply.

Note: Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

Application Instructions: Due to the large number of lateral transfer forms and applications received, it is extremely important to note the **Position Number (found on the posting)** on the DMHAS Lateral Transfer Request Form (**upper right-hand corner**) and at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

Application Instructions: Interested and qualified candidates who meet the above requirements should submit a cover letter, a resume, and an Application for Employment CT-HR-12 to:

PLEASE SEND APPLICATIONS TO:

Angela M. Baker, Human Resources Associate – 203-805-6411

1) Email: Angela.Baker@ct.gov

OR

2) Fax: (203) 805-6432

OR

**3) Postal Mail: Western Connecticut Mental Health Network
55 West Main St., Suite 410, Waterbury, CT 06702-5501**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at www.ct.gov/dmhas/employmentopportunities.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. (P-1)